### **Touchless Visits** YOUR GUIDE TO HELLO PATIENT AND THE eCHECK-IN PROCESS



**ROCHESTER REGIONAL HEALTH** 

## WHAT IS HELLO PATIENT?

Hello patient is a mobile feature that allows each patient to notify their physician when arriving for a office visit. This will allow for a more seamless and safe process.

### How it Works:

- 1. Simply turn on the geolocation settings in your phone, login to the My Care app and complete your eCheckin (steps are included in this guide). It is recommended to complete eCheckin at least 30 minutes prior to your appointment, but may be completed up to 72 hours prior to your scheduled time.
- \*\*We recommend completing e-Check-in as far in advance as possible to allow for proper planning and to allow the patient to properly prepare for their visit.
- 2. Upon arrival to your provider office, you will receive a popup notification in your MyCare app. You must click allow. This geolocation feature only works when you are logged in to MyCare. With your geolocation on and the notification acknowledged, you are all set to visit with your provider. Upon arrival, your care team will be notified automatically. Open your MyCare app. You may then be prompted to complete additional steps in the application.
- 3. Be sure to follow the safe care arrival instructions provided during scheduling. Processes may vary depending on the size of the practice and services offered.

Hello Patient is still active in patient accounts regardless of eCheck-in ability or completion. You can send the arrival notification by enabling your geolocation and selecting the Popup that occurs in MyCare. You then need to complete check in paperwork in-person.





## HOW TO TURN ON GEOLOCATION (IPHONE)

- 1. Go to your iPhone's Homepage, and tap *Settings*.
- 2. Select *Privacy*, click *Location Services*, and toggle it to on.
- 3. Scroll down through the list of apps at the bottom, and look for RRH MyCare.
  Tap it, and select to share your location While Using the App.





< Set	tings Privacy	
7	Location Services	off >
۲	Contacts	>
	Calendars	
	Reminders	
-	Photos	
*	Bluetooth	
	Microphone	
-14	Speech Recognition	
	Camera	
۲	Health	
1	HomeKit	
1	Media & Apple Music	
iiiii	Research	*

## HOW TO TURN ON GEOLOCATION (ANDROID)

- 1. Click on *Settings* from your app selection screen.
- 2. Scroll down in your settings, select *Location* and toggle to ON.





	Set	tings	α	0
		Downloadable themes, wallpapers, and icons		
		Lock screen Screen lock type, Always Display, and Clock style	On	
a	•	Biometrics and sec Intelligent Scan, Face recognition, Samsung Pas	curit	ty
	8	<b>Privacy</b> Permission manager		
	<b>\$</b>	Location Location settings, Locatio requests	on	
	ø	Accounts and back Backup and restore, Smar Switch	t t	
	G	Google		

## **GETTING STARTED**



- 1. Install the **MyCare** application.
- 2. Download the **MyCare** app from your app store by searching for "RRH MyCare" when prompted to locate an app.
- 3. Log in using your **MyCare** username and password or Signup for MyCare.



#### **Technology requirements:**

**Operating Systems:** Android 7,8,9 and 10 iOS 11,12,13 **Apple Devices:** iPhone® 6, 6 Plus, 6S, 6S Plus, 7, 7 Plus, SE and up iPod touch® 4th and 5th generation iPad® 3rd, 4th, iPad Air®, iPad Air2, iPad min12<sup>™</sup>, iPad min13, iPad Pro®

#### Android Device requirements:

- Dual core ARMv7 processor
- 512 RAM
- OS version 7 and above
- Screen resolution of 480×800 pixels

Once you are logged in, you can view your scheduled appointments by selecting the *Appointments* icon.

Prior to each appointment, it is required for all patients to complete the **eCheck-in** process at least 15 min before your appointment in order to:

- Confirm any current medications, allergies, and health issues
- Verify your insurance information and address
- Pay your copay
- Complete our health questionnaire or electronically sign any paperwork needed for your visit



Go to *Appointments* to access **eCheck-in.** Available 3 days prior to your appointment.

For assistance, please call MyCare Patient Support Team at **585-922-1234** or email **mycare@rochesterregional.org** 

## **eCHECK-IN & Hello Patient**

Your eCheck-in will be available 3 days prior to your appointment—you must complete this process in order to activate your video session. If you start the eCheck-in prior to your appointment, please allow at least 15 minutes to complete the process.

What you will need to complete your check-in:

- **MyCare** login credentials: user name and password
- You may be asked to upload a photo of your current insurance card.
- Payment information (credit card, HSA or debit card)

# i

### **Information Verification:**

Through this series of screens you will be asked to confirm or edit personal and medical information and pay your copay.

To edit information, select the *Edit* button, and complete any necessary changes.

Once all the information is accurate, check the box next to "This information is correct" and select *Continue* to move to the next screen.





Select to make changes or add information

### **Patient Consent:**

You may be asked to sign a consent form if one is not on file. Select Review and Sign to access the telemedicine consent form.

Select the designated area to sign and enter your MyCare password.

NOTE: You will need to manually enter your password, it will NOT autofill from previously saved settings.

Verizon 穼	1:03 PM	73% 💷	atl Verizon 🗢	1:03 PM	
	J eCheck-In	Finish Later		🕕 eCheck-In	Finish L
Telemed	icine Consent	۳			
Rochester Name:Smit	Regional Health h,Jane		(Name of Leg	al Representative	if Applicabl
MRN: 6102	6700		(Relationship	of Legal Represe	ntative to
DOB: 1/1/1	970		Patient if App	licable)	
Sex: fema	le		Signature of Patient of Jane S	r Legal Representative Smith	
Telemedici	Patient Permi ne Services	ssion for	- Signar	ze generated for Jane officer at C	35202020, 01353 PK
Please revi	ew the following pern	nission for	To submit this	s document, pleas	e enter you
to authorize	e visits and sign belo such treatment. This	w if you want s permission	MyCare passv	word.	
will remain	in effect for as long a	s you are a	Password:		
patient of R	ochester Regional He	ealth through			
to herein as	"Rochester Regiona	l").			
Patient Rig	hts: Rochester Regi	onal patients			
have the fo telemedicin	llowing rights with res e visits:	pect to		CONTINUE	
1. The rig	ght to refuse to partici	pate in	CLEAR F	ORM C	ANCEL
services de	livered via telemedici	ne at any time			
and to be fi	auto award of alterna	ing in a			



### Payment:

You will need a valid credit card, debit card, or HSA card. Select the copay box under "Payment for This Visit" and click Pay \$ amount.

Enter your payment information, then click Continue to process your payment.

Click Submit eCheck-in on the payment verification screen. Please note that your card will not be charged until the claim is processed through your insurance carrier.



tential drawbacks of narticination in a

	🕕 eCh	eck-In	Finish Later		
Enter paymen	nter payment information				
	CREDIT/DEE	BIT CARD			
Name on Card					
Card Number		VIS	A 🛑 📰 👓		
Exp Date 👻		• C'	/N		
Zip					
Phone #					
Save Paym	ent Method	to My Wa	llet		
POWERED BY	staMed		SUBMIT		

-In Finish Later

tative if Applicable)

### After Your Visit:

Your provider will record any necessary details about the appointment, sign the progress note and close the visit. At this time a summary of your visit will be available by selecting the *Appointments* icon.

**NOTE:** This is only available after the provider closes the appointment and may not be available immediately.

