



February , 2022

To Whom It May Concern:

As you may know, the New York State Department of Health (“DOH”) requires that all personnel from your organization be fully vaccinated against COVID-19 prior to entering an RRH facility.

Effective February 21, 2022, DOH will now require that all personnel from your organization eligible for a COVID-19 booster dose, as recommended by the CDC, submit documentation that they have received a booster to Rochester Regional Health. Personnel not currently eligible must receive their booster and submit documentation within 30 days of becoming eligible.

The Centers for Disease Control and Prevention (“CDC”) recommendations for booster and supplemental doses of COVID-19 vaccinations can be found [here](#). Generally, the recommendations require that adults receive a booster dose at least five months following completion of a Pfizer-BioNTech or Moderna primary vaccination series, or two months following vaccination with J&J/Janssen.

Personnel from your organization who do not comply with this new requirement will not be permitted to enter any RRH facility, pursuant to Policy # AD102 entitled COVID-19 Vaccine Requirement for Rochester Regional Health Employees and Affiliated Staff Members, which can be found at [here](#).

Procedure for Submitting Documentation of Vaccine:

All personnel should submit documentation to Symplr to update COVID credentials.

Procedure for Requesting a Medical Exemption and Accommodation:

Consistent with DOH regulations, an individual may only be exempted from the above COVID-19 vaccine mandate if a physician, physician’s assistant, or nurse practitioner certifies that immunization with the COVID-19 vaccine would be detrimental to a person’s health based upon a pre-existing health condition, and in accordance with generally accepted medical standards. These regulations impose a different standard than your organization may be accustomed to for granting medical exemptions, and as such, [here](#) is a form that you may wish to use in evaluating these requests.

It is your organization’s responsibility to make medical exemption determinations on behalf of your personnel.

Your organization must maintain records of all documents considered in evaluating requests for medical exemptions. If your organization has granted a medical exemption for personnel, you will



be required to complete an attestation form, which can be found [here](#). The purpose of this form is to ensure compliance with the limited basis for which medical exemptions may be granted. Once complete, this form should be submitted to accommodations@rochesterregional.org. RRH will then determine if a reasonable accommodation can be made for such individual, and will communicate its determination to your organization. This will be an interactive process, and RRH will maintain a confidential record of the request and determination, in accordance with applicable law and internal policies

In summary, your personnel that are eligible for a COVID-19 vaccine booster must have either received a booster dose or have an approved medical exemption and accommodation, or they will not be permitted to work within any RRH facility.

Sincerely,

Robert R. Mayo, MD
Chief Medical Officer, EVP