Schedule your COVID Test

1. Login via SSO

WORKREADY

welcome

Rochester Regional Health



2. Select My Appointment



WELCOME TO THE WORKREADY EMPLOYEE HEALTH PATIENT PORTAL – PLEASE SELECT FROM THE MENU BELOW. **WORK**READY



3. Select Schedule a New Appointment button



APPOINTMENTS			
There are no scheduled appointments or appointments to be scheduled at this time.			
schedule a new appointment			

4. Select the drop down arrow for Choose the reason for your visit



MY APPOINTMENTS: SCHEDULE AN APPOINTMENT

WORKREADY

1 Choose the reason for your visit	
	CANCEL

5. Select COVID Test for the reason

🔳 John Testing

COVID Test

6. Select the drop down arrow for Choose the location you wish to visit



MY APPOINTMENTS: SCHEDULE AN APPOINTMENT

WORKREADY

1 Choose the reason for your visit	COVID Test	\checkmark
2 Choose the location you wish to visit		
		ANCEL SUBMIT

7. Select the location



8. Select the drop down arrow for Choose the provider you wish to see, if it is available. It may default and not allow for you select a provider.

≡ John Testing	
MY APPOINTMENTS: SCHEDULE AN APPOINTMENT	WORKREADY
Choose the reason for your visit Choose the location you wish to visit	Covid Test
3 Choose the provider you wish to see	
	CANCEL JUBINIT

9. Select the provider or you can select First Available Provider to check for the first available resource



10. A date and time will automatically populate



MY APPOINTMENTS: SCHEDULE AN APPOINTMENT

WORKREADY

1 Choose the reason for your visit	COVID Test
2 Choose the location you wish to visit	Clifton Springs Hospital
3 Choose the provider you wish to see	First Available Provider
4 Appointment Date and Time	Wed 12-08-2021 07:30am (ET)
5 Comments	
	CANCEL

11. If that date or time does not work for you, select the Calendar icon next to the date and time that defaulted.



MY APPOINTMENTS: SCHEDULE AN APPOINTMENT

1 Choose the reason for your visit	COVID Test
2 Choose the location you wish to visit	Clifton Springs Hospital
3 Choose the provider you wish to see	First Available Provider
4 Appointment Date and Time	Wed 12-08-2021 07:30am (ET)
5 Comments	
	CANCEL

12. Once you have selected the correct date and time for your test, click Submit.



1 Choose the reason for your visit	COVID Test
2 Choose the location you wish to visit	Clifton Springs Hospital
3 Choose the provider you wish to see	First Available Provider
4 Appointment Date and Time	Wed 12-08-2021 07:30am (ET)
5 Comments	