



## Rochester Regional Health Volunteer Guidelines

Rochester Regional Health values the hard work and dedication of its volunteers and will soon welcome them back to our facilities. To keep our volunteers, patients, staff, and visitors safe during the COVID-19 pandemic and beyond we have developed specific guidance for all Rochester Regional Health facilities.

- Volunteers will be permitted in all facilities provided the region is at least Phase 3. If our region reverts to Phase 2, Rochester Regional Health may limit the number of volunteers.
  - Leadership from each facility will determine the limitations based on a documented risk assessment maintained within the local incident command or administrative offices and communicated to the System Incident Command Center.
- Volunteers may be any age older than 18 and be able to sign an informed consent about the risk of COVID-19.
  - Local administration retains the ability to limit volunteer usage based on the current prevalence of COVID Disease in their community or other factors that would put the Volunteer at unnecessary risk of exposure to communicable disease.
- All Volunteers will be required to:
  - Review and sign the Volunteer Informed Consent (see Attached).
  - Undergo PPE Training which includes education on the mask and shield usage, as well as donning / doffing of PPE based on potential work areas.
  - Be assigned a mask and face shield by the entity that they are volunteering for.
  - Undergo a brief orientation to modifications that the organization has made based on the COVID 19 Response
  - Participate in the Daily Pass screening before they arrive at the facility.
  - The Volunteer Coordinator or administrative delegate will file and maintain all the documented information above.
- Volunteers will not be assigned to dedicated COVID 19 Units or in locations where the risk of COVID-19 exposure is unusually high (Urgent Care, ED, etc..)



# COVID-19

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- Volunteers who become ill following the initiation of the volunteer program will be required to report such illness to the Volunteer Coordinator or Administrative designee.
  - It will be counted as an employee illness.
  - Tracking and monitoring of such illness will be done consistent with RRH Employee health guidelines so that contact tracing can be performed if necessary
- Local organization monitoring of appropriate PPE usage will include observations of the volunteers
  - Leadership will be responsible to address deficiencies in PPE utilization promptly.