

ISABELLA GRAHAM HART SCHOOL OF PRACTICAL NURSING

**New York State Good Academic Standing Requirement:
Pursuit of Program and Satisfactory Academic Progress Guidelines**
(revised October 23, 2012)

Students in the Full-Time program at IGHSPN are eligible for NYS TAP and other NYS grants awarded to full-time students for Terms 1 and 2. To receive NYS-sponsored grants or scholarships, the student must be in good academic standing. For NYS financial aid purposes, good academic standing consists of two components:

1. Pursuit of Program – a requirement that a student receive a passing or failing grade (A-F letter grade) in a certain percentage of courses each trimester, depending on the number of state awards the student has received.
2. Satisfactory Academic Progress – a requirement that students accumulate a specified number of credits and achieve a specified cumulative grade point average each trimester.

To receive this						
•number of TAP Payment →	1	2	3	4	5	6 or more
•number of payment points →	3 – 6	9 – 12	15 – 18	21 – 24	27 – 30	33 or more
the student must receive a grade for this percentage of clock hours attempted →	0	50%	75%	75%	75%	100%
with this minimum GPA →	0	2.0	2.0	2.0	2.0	2.0

1. IGHSPN defines an academic year as 1200 clock hours, or 600 hours per semester, and NYSHESC defines a full-time semester as 12 credit hours. Therefore, for purposes of evaluating TAP eligibility, IGHSPN will consider 600 clock hours to equal 12 credit hours.
2. Students who lose good academic standing in a term when they received a NYS grant or scholarship are not eligible for an award for the next term.
3. Students who have lost good academic standing may restore this standing in one of the following ways:
 - make up past academic deficiencies by completing one or more terms of study without receiving any NYS grants or scholarships; or
 - be readmitted to school after an absence of at least one year; or
 - transfer to another institution; or
 - be granted a **one-time** waiver of the standards.
4. Waiver information: NYS regulations permit students to receive a one-time waiver of the good academic standing requirements as an undergraduate if there are extenuating circumstances. The student may request evaluation of such extenuating circumstances to determine whether the standard may be waived and the student allowed to retain her/his aid. Examples of extenuating circumstances include personal or family illness or injury or death of a family member. Any student who wishes to request a waiver must apply in writing to Mrs. Cynthia Roberts. You must describe the condition that existed that prevented you from meeting the above standard, and discuss how this condition has changed to enable you to now progress satisfactorily toward completion of your program. Attach supporting documentation from your physician or other appropriate person.