Entering a Flu Vaccine Declination

Using this form, you can enter a flu vaccine declination and a reason for it.

- 1. Access WorkReady's Enterprise Health employee portal:
 - a. Open the RRH Intranet.
 - b. Click on the **WorkReady's Enterprise Health** Tile on the upper right hand side of the home screen



c. Click Continue on the next screen



- d. Or <u>Click Here</u> to access the portal directly.
- e. Click on the top Login option and use your RRH username and password

WORKREADY



WELCOME TO THE WORKREADY EMPLOYEE HEALTH PATIENT PORTAL — WORKREADY PLEASE SELECT FROM THE MENU BELOW.



2. Select Message Center.

WELCOME TO THE WORKREADY EMPLOYEE HEALTH PATIENT PORTAL - WORKREADY PLEASE SELECT FROM THE MENU BELOW.



3. Select additional forms.

MESSAGES			
additional forms			
UNREAD DATE	SENDER	SUBJECT	UNREAD ONLY SHOW ALL

4. Next to Influenza Declination Form select begin.

ADDITIONAL FORMS	
COVID Booster Consent	begin
COVID Booster Status	begin
Employee Photo Upload	begin
Immunization Record	begin
Influenza Declination Form	begin
Provider Medical Certification Form Upload	begin
Request for Reasonable Accommodation Form – Medical	begin
Temporary Accommodations	begin

5. Select "Yes" or "No" that you have read the influenza education.

a. You will be able to submit the declination regardless of your answer to this question.

INFLUENZA VACCINATION DECLINATION REASON	
l have read and understand the Influenza education located at: https://www.cdc.gov/vaccines/hcp/vis/vis- statements/flu.html *	Yes No
Select Vaccination Declination Type: *	Already had flu vaccination this season
	I have been advised by my physician not to receive the vaccine due to an allergy or medical condition; therefore I have a Medical Waiver.
	I am concerned about potential side-effects or safety of the vaccine
	My philosophical beliefs prohibit vaccination
	I dislike needles or shots
	I believe I will get the flu if I get the vaccine
	I believe the vaccine is not effective
	I choose not to answer

6. If you are declining the vaccine:

a. Select one of the options listed.

I have read and understand the Influenza education located at: https://www.cdc.gov/vaccines/hcp/vis/vis- statements/flu.html *	Yes No
Select Vaccination Declination Type: *	
	I have been advised by my physician not to receive the vaccine due to an allergy or medical condition; therefore I have a Medical Waiver.
	I am concerned about potential side-effects or safety of the vaccine
	My philosophical beliefs prohibit vaccination
	I dislike needles or shots
	I believe I will get the flu if I get the vaccine
	I believe the vaccine is not effective
	I choose not to answer

7. Select "I decline the vaccine" and then Submit.



- 8. After a few seconds you will be directed back to the main Portal page.
 - a. To Sign Out, click on your name and select **Sign Out** at the bottom of the menu.



WELCOME TO THE WORKREADY EMPLOYEE HEALTH PATIENT PORTAL — PLEASE SELECT FROM THE MENU BELOW.



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