Entering a Flu Vaccine Declination

Using this form, you can enter a flu vaccine declination and a reason for it.

1. Access WorkReady’s Enterprise Health employee portal:
   a. Open the RRH Intranet.
   b. Click on the WorkReady’s Enterprise Health Tile on the upper right hand side of the home screen
   c. Click Continue on the next screen
   d. Or Click Here to access the portal directly.
   e. Click on the top Login option and use your RRH username and password
2. Select **Message Center**.
3. Select additional forms.

4. Next to Influenza Declination Form select begin.

5. Select “Yes” or “No” that you have read the influenza education.
a. You will be able to submit the declination regardless of your answer to this question.

### INFLUENZA VACCINATION DECLINATION REASON

<table>
<thead>
<tr>
<th>I have read and understand the Influenza education located at: <a href="https://www.cdc.gov/vaccines/hcp/vis/vis-statements/flu.html">https://www.cdc.gov/vaccines/hcp/vis/vis-statements/flu.html</a> *</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
</table>

#### Select Vaccination Declination Type: *

- I have been advised by my physician not to receive the vaccine due to an allergy or medical condition, therefore I have a Medical Waiver
- I am concerned about potential side-effects or safety of the vaccine
- My philosophical beliefs prohibit vaccination
- I dislike needles or shots
- I believe I will get the flu if I get the vaccine
- I believe the vaccine is not effective
- I choose not to answer

---

6. If you are declining the vaccine:
   
   a. Select one of the options listed.
7. Select “I decline the vaccine” and then Submit.

8. After a few seconds you will be directed back to the main Portal page.

   a. To Sign Out, click on your name and select Sign Out at the bottom of the menu.